## **Privacy Policy**

## Introduction

Hotel "KAISONS INN" is situated in Jasola Commercial Hub near Apollo Jasola Metro Station and Apollo Hospital. We respect your online privacy and are committed to protecting your personal information ("Personal Information") in compliance with applicable data protection laws and regulations.

## **Scope**

This Privacy Policy applies to all users ("You" or "User") who access or use our website <a href="https://www.kaisonsinn.com">www.kaisonsinn.com</a> ("Website").

## **Information Collection**

#### A. Information You Provide

We collect personal information directly from you when you interact with our Website. This includes:

- Contact Information: Name, phone number, address, email address.
- Demographic Information: Date of birth, gender, occupation, country of origin.
- Account Information: Username, password, email, mobile number, security questions.

If you provide personal information about others, you confirm you have obtained their consent.

#### **B. Information Collected Automatically**

When you use our Website, we automatically collect certain information through technologies such as cookies, web beacons, and server logs. This includes:

- Log Data: Browser type, IP address, device information, referral URL, system activity, hardware settings, and usage statistics.
- Cookies: Small text files stored on your device to recognize and track your preferences. You can manage cookie settings in your browser. For more information, please refer to our Cookie Policy.

# **Use of Information**

We use your personal information for the following purposes:

- Service Provision: To provide and manage the products/services you request.
- Communication: To contact you regarding your account or transactions.
- Marketing: To send promotional materials and updates that may interest you.
- **Business Operations**: For internal operations, including data analysis, research, and improving our services.
- Legal Compliance: To comply with legal obligations and protect our rights.

# **Sharing Information**

We may share your personal information with:

- Affiliates: Our parent company, subsidiaries, and joint ventures for business purposes.
- **Service Providers**: Third-party companies that perform services on our behalf, such as IT services, marketing, and customer support.
- Business Partners: Vendors and partners we collaborate with for business purposes.
- Legal Authorities: In response to legal requests or to protect our rights.

#### **Data Security**

We use robust security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. Our security practices include physical, electronic, and procedural safeguards.

#### Your Rights

You have the following rights regarding your personal information:

- **Right of Access**: Request information about the data we hold about you and how it is used.
- **Right to Rectification**: Correct inaccurate or incomplete data.
- Right to Erasure: Request deletion of your personal data under certain conditions.
- **Right to Restriction of Processing**: Limit the processing of your data under certain conditions.
- Right to Data Portability: Receive your data in a structured, commonly used format.
- Right to Object: Object to the processing of your data for specific purposes.

To exercise these rights, contact us at info@kaisonsinn.com.

## **Retention**

We retain your personal data only as long as necessary for the purposes outlined in this policy and in compliance with legal requirements. After that, your data will be deleted or archived as per legal or contractual obligations.

#### Third-Party Links

Our Website may contain links to third-party sites. We are not responsible for their privacy practices, so we encourage you to read their privacy policies.

## **OTAS/Travel Agents**

We are currently using third party bookings Engine/Plug In services of Travelline Asia Pacific PTE Ltd on our website. For their Privacy policy you may visit <a href="www.travelline.sg">www.travelline.sg</a> or contact No. +91 8882760940

## **Updates to this Policy**

We may update this Privacy Policy periodically. The updated policy will be posted on our Website with the date of the latest revision.

# **Contact Us**

For questions or concerns about our privacy practices, contact:

**Data Protection Officer** 

Kaisons Inn

(A Unit of Kaisons Hospitality Services Pvt Ltd)

52 Pocket-1 Jasola Vihar New Delhi 110025

Phone: +91 9810062483, 01141093100/01/02

Email: <u>info@kaisonsinn.com</u>

# **Governing Law**

This Privacy Policy is governed by the laws of India, and any disputes will be resolved in the courts of New Delhi.